

:: TERMS, CONDITIONS & GENERAL INSTRUCTIONS ::

Candidate satisfying the eligibility and other conditions shall download the prescribed application form from the University website www.mafsu.ac.in. The candidate shall submit the application form duly completed in all respect to the **Registrar, Maharashtra Animal and Fishery Sciences University, Futala Lake Road, Nagpur-440 001** along with application fee **on or before dated 19/08/2025 up to 18.00 hrs.**

The University reserves every right of rejection of application form due to non-observance of any of the following conditions and instructions.

1. The appointment to the post of Assistant Professor shall be purely on temporary basis i.e. for 11 months and it shall be discontinued after the said period or after the filling of these posts on regular basis whichever is earlier.
2. Separate application should be submitted for each post.
3. The application form received through e-mail or by fax shall be rejected.
4. Incomplete applications and the applications received after the last date as prescribed above shall be rejected and no correspondence in this respect shall be entertained. The University shall not be responsible for any postal delay or any loss in transit.
5. The application duly signed by the candidate shall only be entertained.
6. The candidate shall affix his/her latest passport size photograph (preferably of within last one year) in the space provided in the application form.
7. The candidates are advised to fill in the prescribed application completely in typewritten form. Incomplete application forms and those are not in the prescribed format shall be rejected.
8. The application form shall be rejected and no communication in this regard shall be made in case; a) the candidate does not possess essential academic qualifications/eligibility b) the candidate exceeds the maximum age limit prescribed for the post c) self-attested copies of essential documents and certificates such as qualifications, proof of date of birth etc. are not enclosed d) Demand draft towards the requisite fee is not enclosed e) Application submitted without signature of candidate.
9. The candidate must enclose self-attested photocopies of all the essential documents, publications, awards, certificates etc. along with application form. **All the enclosures and supporting documents attached with the application form should be numbered serially as per the chronology of the application form and the page number of corresponding document shall be mentioned in application form at appropriate place.**
10. The essential qualification, experience and age of the applicant shall be taken into consideration as on the last date of submission of application form.
11. The Maharashtra Animal & Fishery Sciences University, Nagpur reserves all rights regarding increase or decrease in number of posts, reservation of posts, correction in advertisement and cancellation of whole advertisement. The corrections in the Advertisement if any, shall be notified on the University website www.mafsu.ac.in only. No correspondence with applicants will be made in this regard.

12. **The candidates desirous of seeking reservation of caste/ category must submit alongwith application a self-attested copy of Caste Validity Certificate issued by the competent authority failing which their caste/ category claim will not be considered. The candidate is entitled for reservation provided the caste / tribe/category to which he/she belongs have been declared eligible for reservation by the State Government of Maharashtra.**
13. **The claim of reservation including parallel reservation shall be considered in respect of only those candidates who are domicile of Maharashtra State.**
14. The candidate shall clearly mention in the application form that he/she seeks reservation including parallel reservation; otherwise the claim of the candidate for reservation will not be considered.
15. **The Candidate belonging to category other than SC/ ST/ EWS, seeking benefits of reservation category should produce “Non-Creamy Layer Certificate” valid on the last date of submission of application form and issued by the competent authority as per Dept. of Social Justice & Special Assistance Government of Maharashtra, Circular No. CBC 10/ 2006/ C.N.15/BCC-5, dated 5th June, 2006 and as per Dept. of Social Justice & Special Assistance Government Circular No. CBC/2013/C.N.182/VJNT-1 dated 17th August, 2013.**
16. Candidates seeking age relaxation and other benefits under Divyang category shall necessarily submit the Certificate issued through the Central Government's computerized system www.swavlambancard.gov.in or SADM as per Government Resolution, Public Health Department, No. App- 2018/C.No.46 / Arogya-6, dated September 14, 2018.
17. The posts under VJ/DT(a), NT(b), NT(c) and NT(d) categories are interchangeable. If the suitable candidate is not available from a particular category, for which the post is advertised, the post will be filled in from VJ/DT(a) / NT(b) / NT(c) / NT(d) category as per State Government guidelines.
18. No document shall be accepted after submission of the application form.
19. As per Govt. General Administration Dept. Circular 1st July, 2005, the candidate must enclose duly signed Declaration Form “A” (Declaration of Small Family) along with the application form, failing which the application form shall be rejected.
20. **If response from highly qualified and more experienced candidates is adequate, those with less qualification or experience may not be called for interview even though they fulfill the minimum eligibility criteria for the posts applied for. Mere possession of eligibility doesn't impart any right to a candidate for being called for the interview and selection.**
21. **If disproportionally large numbers of applications are received, University may conduct screening test or adopt a suitable criteria to short list the candidates to call for the interview.**
22. The University reserves the right not to fill up any post(s) even after selection of a candidate(s) thereof.
23. The candidate shall have to appear for interview, if called for, at his/her own cost.

24. If at any time after appointment, it is found that the candidate has submitted false information and/ or document, his/her appointment shall be terminated without prior intimation/ notice.
25. Candidate must furnish the detailed information regarding suspension, removal from previous service or any criminal prosecution, Disciplinary proceeding pending against him/her or nature of punishment ordered thereof.
26. The candidate should attach a separate sheet indicating the list of documents/certificates enclosed along with the application form in a chronological order.
27. The applicants whose applications are rejected on the grounds of non-eligibility/ incomplete applications/ not enclosed required documents etc. shall not be intimated by University.
28. Documents/Certificates issued by the competent authority shall only be considered.
29. A response to every item in the application form must be given, if the information is Nil or not applicable, the same may be indicated accordingly.
30. **The candidate must download the "Score Card" (ANNEXURE-I) attached with this advertisement and fill in the same as "Self Assessed Score Card" that must be enclosed along with the application form.**
31. **Candidates must enter the relevant scores in the score card Proforma and must be supported by the documentary evidence (duly self- attested) without which no claim on account of Score will be entertained.**
32. **If the candidate is shortlisted and found eligible, he/she shall receive a call letter via e-mail or any other medium as per the address recorded in the Application form for appearing before the Selection committee for interview. University shall not be held responsible for any communication error due to incorrect e-mail/address.**
33. The experience of past services shall be considered as per the Govt. Resolution/Circular.
34. Fraud information/ certificate/ document shall disqualify the candidature and shall liable for punishment at any stage of service.
35. **CANVASSING IN ANY FORM SHALL DISQUALIFY A CANDIDATE FOR EMPLOYMENT UNDER THIS UNIVERSITY"**

Place: Nagpur

Date: 08/08/2025

Sd/-
Registrar
Maharashtra Animal & Fishery
Sciences University, Nagpur